

**Appendix A – Destinations/Situation Data Consent**

Staffordshire County Council has a statutory obligation to record and track your education, employment and training status, until the September after your 18th birthday and provide support to you during this time.

Schools are also expected to monitor the status of former pupils for at least 3 years following Year 11 to measure the quality of careers guidance it provides to students. Staffordshire County Council holds some data about you which will support your school to achieve this but will only share this data with them with your consent.

The information the Council would share with your year 11 school, is as follows:

* Your name
* Your date of birth
* Type of destination, e.g., Sixth form, Apprenticeship, Employment
* Employer/Education provider name
* Start date
* Confirmation date of this information

If you are happy for Staffordshire County Council to share the data outlined above with your Year 11 school for 2 years after leaving, please complete the following details:

Full name: ­­­­

Signature:

Date:

If you do not complete and return this consent form, we will assume that you do not want us to share your data.

You may withdraw your consent at any time by emailing [insert school contact details] and your data will no longer be shared for the purposes outlined above.

For more information about how your data is processed by your Year 11 school, please see their privacy notice: [insert school privacy notice link].

Pupils should be informed about how their data is used by making a privacy notice available to them. Staffordshire County Council’s privacy notice can be found at the following link: [Our privacy notice - Staffordshire County Council](https://www.staffordshire.gov.uk/Your-council-and-democracy/Privacy-notices/Privacy-notice.aspx) and the Careers Participation privacy notice can be found here: [Careers participation - Privacy Notice - Staffordshire County Council](https://www.staffordshire.gov.uk/Jobs-and-careers/Careers-participation-Privacy-Notice.aspx).

If you have any questions about the information we hold about you, please contact our Data Protection Officer: DPO@staffordshire.gov.uk.